Garfield Township

Board Meeting Minutes

March 28, 2022

Called to order at 6:30 pm by Supervisor Byl leading the Pledge of Allegiance, Board members present were Byl, Clayton, Lard, Roland. Yarhouse was absent. Also in attendance was Fire Chief Kevin Tubbs.

Public Meeting USDA Grant for Fire Department.

Township Meeting Recessed. Discussion-SCBA purchase $112,201 / Grant Application with USDA for $64,500 of the cost. The township match will be $62,928. Public Comment: No Comments

Meeting Reconvenes at 6:35 pm.

**Agenda**: The meeting agenda was reviewed and amended. Motion to accept agenda was made by Clayton, supported by Lard. All ayes, motion carried.

**Minutes:** A motion to approve the minutes from February 28, 2022, made by Roland, supported by Lard. All ayes, motion carried. Motion to approve the minutes from March 7, 2022, was made by Lard, supported by Roland. All ayes, motion carried.

**Clerks Report:**. Byl reported that if BS&A is accepted the Board will no longer vote on the Clerk’s Report. The clerk’s report has been inaccurate due to the Clerk’s and Treasurer’s systems not communicating. When going with BS&A this report will be accurate.

**Treasurer’s Report:** A motion to approve the Treasurer’s report was made by Roland, supported by Lard. All ayes, motion carried.

**Road Commission Report:** Jim Lard reported that the Road Commission (RC) has gone live online, they are experiencing some problems. The RC is aware of trying to have it repaired. Spring around the corner they are planning some big jobs, currently frost laws are in place.

**Dale Majewski:** Dale reported the Sheriff & Prosecutor received their raises, Sheriff received a 26% increase (from 65k to 85k / Undersheriff received 30% 58k to 70k) Dale voted no for this increase, it passed. On the August ballot will be a millage for Transit Renewal. Stephine Brown resigned, looking for a replacement.

* **Fire Report:** Fire Chief Tubbs reported this is the report 3/1/22 – 3/28/2022 - 28 Medical / 1 Mutual Aid/ 1 Misc. /1 Power Line - 3 for the month / 85 YTD.
* Reported on the sale of the Tender, funds should be paid to the Township within a week. They are also interested in our 2nd truck that will be for sale once the new one arrives. Will be asking for $10,000.00 down payment for this 2nd vehicle to hold until our arrives.
* Kevin has received the proposed budget for the Fire Department.

**Supervisor Notes**:

* Board of Review went well, very few people.
* New server was installed, I.T. Right will also contact Telco about our phones and managing this system. Charge for property splits and Blight court updates.
* Pop-up shop update: would like to use the same rental agreement as the Township Hall uses for the rental. Currently the CTR-RESD in Harrison is where the pop-up shop is being built by students. Door for the pop-up shop has been ordered.
* One May 28 & May 29th the pavilion is being used for the Veteran Memorial 150. This is an event that takes place yearly.

**Public Comment**: Tom Russell who lives on Garfield Rd read the Garfield Twp mission statement to the Board. He brought in photos of the mud and ruts in the road & standing water on this road. Mr. Russell asked the Board for comment. Byl responded that normally the Board does not interact during this time, but he would make an exception. Garfield Township has no say on the roads, there is no road millage, and it is unfortunate, the Township is collecting the same revenue from 20+ years ago. We no longer have the money in our general fund. This will be put on new business for April.

**Old Business:**

Byl reported that the ARPA report is due April 30, 2022.

Cadet approval for Zander Dewey. The Fire Department will use the guidelines from the Boy Scouts of America. Ryan Dewey and John McCracken will take on this project and assess their ability and what level they will be able to do. Motion was made by Roland and supported by Lard to approve Zander Dewey to be a cadet.

Loan paperwork for the new fire truck is now at Isabella Bank.

**New Business**: The Board was email information the cost of BS&A. Currently the Township has BS&A software for Assessing & Treasurer. This program is cloud-based. This will bring our Township into the new century. Motion to purchase the BS&A in the amount of $26,950.00 (including fees) and pay the 1st installment of $11,100.00 at the execution of the agreement.

I.T. Right gave a quote for $2,261.51 for network software. Motion to purchase the software for Fire Department and BS&A was made by Clayton, supported by Lard. Roll call vote: Clayton – Yes /Lard – Yes / Roland – Yes / Byl- Yes / Yarhouse -Absent. All ayes, motion carried.

Clayton reported that the general fund will be go through Isabella Bank. Credit cards with limits ($500.00 limit, anything over that would need to be approved by the Board) will be issued to the following: Robin Yarhouse, Janet Clayton, David Byl, Kevin Tubbs and Stephen J Conway IV. The cards will be kept by the Clerk until needed. The card and receipt will need to be returned to the Clerk after each use. Motion to by Clayton, supported by Lard. All ayes, motion carried.

Approval of February bills in the amount of $103,972.47 motion to pay this amount was made by Lard, supported by Clayton. All ayes, motion carried.

Next meeting is scheduled for April 11, 2022, at 6:30 pm, Budget workshop.

There being no further business, motion to adjourn by Byl, supported by Lard. All ayes, motion carried. Meeting adjourned at 7:45 pm.

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Supervisor – David Byl Clerk – Janet Clayton