

Garfield Township
Special Employment Policy Meeting Minutes
August 15th, 2018 7:00PM

1. **The meeting** opened at 7:16pm by Supervisor Byl leading the Pledge of Allegiance. Board members present were Byl, Roland, Farwell, Irwin and Yarhouse and thirteen residents.
2. **Agenda:** A motion to approve the meeting agenda for the August 15th, 2018 with an additions to approve the minutes from the July 23rd, 2018 regular board meeting was made by Farwell supported by Irwin. All Ayes. Motion Carried.
3. **Minutes:** Motion to approve the minutes of the July 23rd, 2018 regular meeting was made by Irwin after a note that the Election Commission Meeting notice had not been posted. Supported by Roland. All ayes. Motion carried.
4. **Employment Policy** There have not been any changes in this policy since it was originally approved. Job descriptions for all departments will be reviewed at the next regular board meeting.
5. A question was asked if the public accesses were being plowed in the winter. Yes, they are almost always, depending on other responsibilities at the time.
6. **Budget:** The clerk's office has been assisting residents with treasurer tax questions and invoice copies when they come into the office, and charging time for this assistance to the treasurer's budget. The clerk has been told to cease and desist passing these charges on to the treasurer. A department head should not be able to make charges into another department head's budget. A motion to cease bumping charges to another department was made by Roland, supported by Yarhouse. All ayes, Motion carried.
7. We need to review all ordinances and policies.
8. The trustees look at all bills paid and are now requesting to look at all employee time sheets.
9. A job description for the Transfer Station Monitor and Fire Department Members was requested by the trustees.
10. The trustees requested to see the Fire Departments policies. The Fire Chief said it is about 400 pages long. They would like to review the dismissal of an employee before the action actually takes place. So they settled for reviewing the discipline policy.

11. Public Comment

- Joe Hart. I will not talk about my situation. I have legal counsel. I have heard that now they are trying to get rid of Bill. He is what makes this township. This is disgusting!
- Bill Scheall. I need to say something. That Mark Irwin is gunning for my job. I have had residents tell me to watch my back. I work hard, I help residents. I love my job. Why do you want my job?
- Doan Blanchard-I second what Joe said. Bill is an asset to this town. I support Bill 100%.

- Butch Lofton-Transfer Station attendant. I have a comment/question. Why did the board change the policy to not include the stickers in the taxes? Answer. It was too easy for to non-residents to get ahold of the paper permit.

12. Board Comments

- Mark Irwin to Bill. What happened to the fire department fence that was in your possession? How did it end up in your yard?
Bill.-Kevin asked me to store the fence. I stored it. Kevin wanted it back. I returned it. When the fire hall floor was redone, the fence was removed and not replaced. The fire department doesn't have a lot of room to store things so it goes to the cemetery storage or some other location.
- Lisa Roland-The Township does not allow loaning of any equipment. Township equipment needs to be kept on township property.
- Why was a burnt out trailer allowed to be taken to the Transfer Station instead of the owner renting a dumpster?

Meeting adjourned at 8:45PM after a motion by Roland, seconded by Yarhouse. Meeting adjourned.

David Byl, Supervisor

Joan E Farwell, Clerk